

Campus Organizations UCI Department Re-charge Form

2017-2018

INSTRUCTIONS:

UCI campus departments sponsoring campus organizations may recharge their registration fees.

After completing this form and making a copy for your records, please send this form via campus mail to:

**CAMPUS ORGANIZATIONS
STUDENT LIFE & LEADERSHIP
ZOT: 5125**

Alternatively, the student organization can bring this form directly to Student Life and Leadership (G308 UCI Student Center). A PDF version of this form is available on the Campus Organizations website, www.campusorgs.uci.edu/forms

OTHER METHODS OF PAYMENT:

Student Life and Leadership also accepts cash or checks payable to UC-REGENTS.

QUESTIONS?

If you have any questions about student organizations or related policies and procedures, please contact

Campus Organizations
Student Life and Leadership
campusorgs@uci.edu
www.campusorgs.uci.edu
(949) 824-5181

Organization Information

Organization Name	
Contact Person Name	
UCI I.D. Number	UCI Affiliation (student/faculty/staff)
UCI E-mail Address	
Local Telephone Number	
Title / Position in Organization	

UCI Department Information

Department Name					
Account Manager Name					
UCI E-mail Address					
UCI Phone Number					
*KFS Acct. #	Sub Acct. #	Object	Sub-Object	Project	Org. Ref. ID
*Required fields					
Amount and Reason					
<input type="checkbox"/> \$50 Re-registration fee _____					
<input type="checkbox"/> \$50 New organization registration fee _____					
Total					\$

Authorization

Our department agrees to allow Campus Organizations to recharge our account for the amount and reason(s) indicated above.

ACCOUNT MANAGER SIGNATURE

DATE